

Signing Up for Sabre Support in PowerSchool

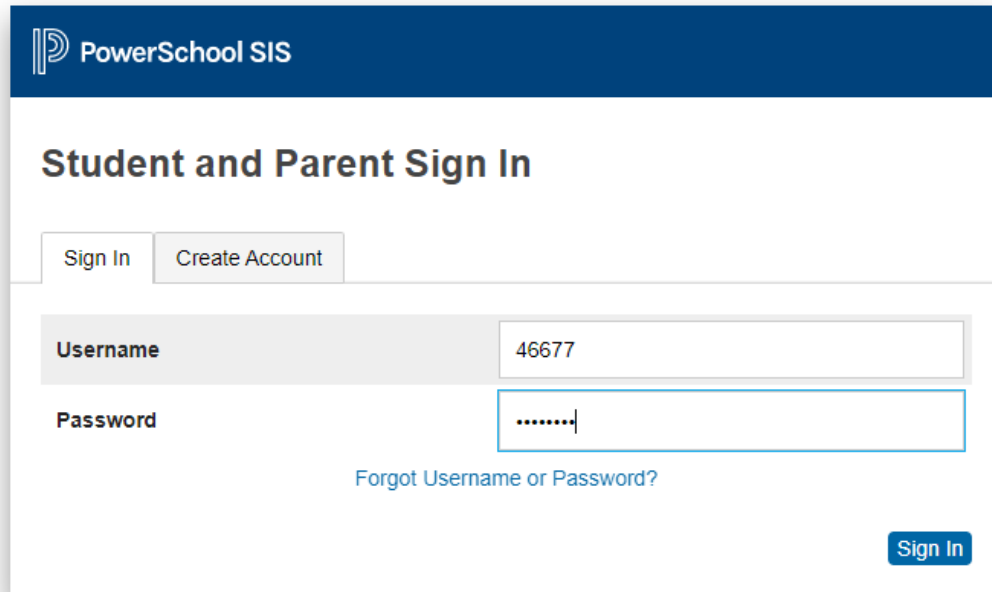
Log into PowerSchool and View Sabre Support Sessions

The Flex Session module in PowerSchool will allow you as a parent to view what sessions are available in Sabre Support, and will enable you to sign up for different sessions throughout the week. Please remember that you cannot access this part of the program on a phone app. It is only available in a web browser.

Also, please keep in mind, that your child's teacher(s) will be signing them up automatically if your child has below 60% in a core subject area.

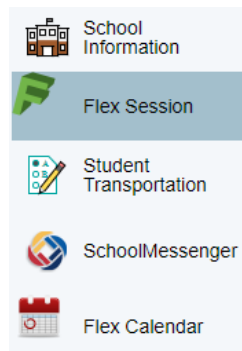
Follow these steps to access Sabre Support:

1. Sign into PowerSchool by going to: <https://wrps11.powerschool.com/public/home.html>



The screenshot shows the PowerSchool SIS login interface. At the top, there is a dark blue header with the PowerSchool SIS logo. Below the header, the page title is "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". The "Sign In" tab contains a form with two input fields: "Username" with the value "46677" and "Password" with masked characters ".....". Below the password field is a link that says "Forgot Username or Password?". At the bottom right of the form is a blue "Sign In" button.

Click on the Flex Session link on the left-hand side of your screen.



Using the Flex Session Program

- When you open the Flex Session program, it will display any sessions that the student is registered in. For the student below, no sessions have been selected.





Flex / Sessions

Registered Search History Calendar

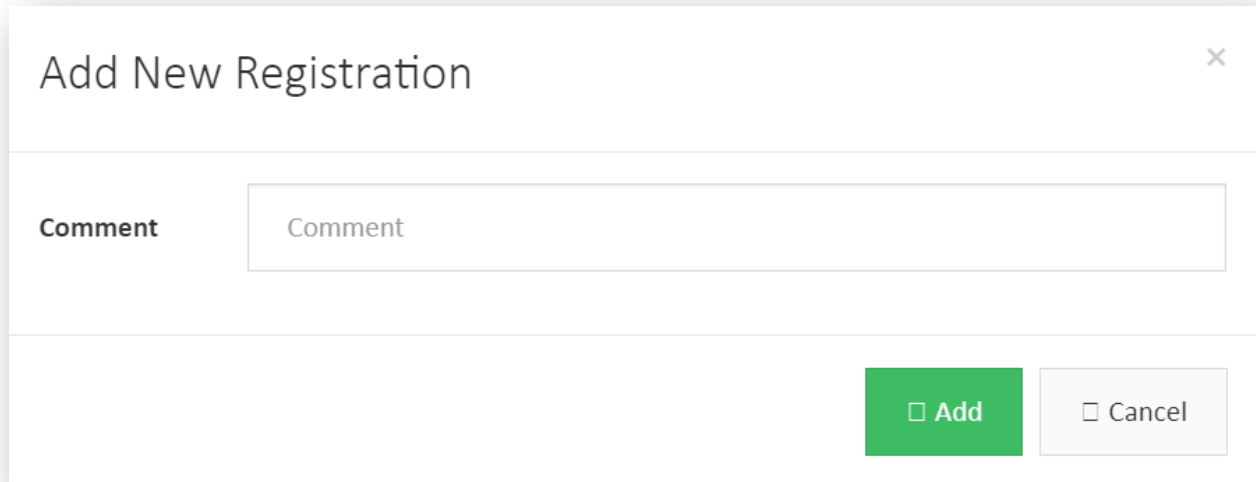
Student Registrations

No registrations

- View Available Upcoming Sessions: Click on the “Search” tab to view available sessions. Each session displays the date, room number, subject area, teacher name, and other information. On the far right of your screen, you may see “Walk-ins Allowed”. This means that parents can sign a student up. If this area is blank, then only teachers can sign a student up. This is used only when teachers are providing small group help. Teachers will select specific students only for these sessions.

Thursday October 20, 2022	08:45 AM - 09:18 AM in Room 149	Quiet Study - 149	Spinney, Michael; Janele,...	 31 / 45	Register	View	Walk-ins Allowed
Thursday October 20, 2022	08:45 AM - 09:18 AM in Room 127	Math 20/30	Way, Paul;	 2 / 35	Register	View	Walk-ins Allowed
Thursday October 20, 2022	08:45 AM - 09:18 AM in Room 160	Social 20/30	Werner, Dawn;	 0 / 35	Register	View	Walk-ins Allowed
Friday October 21, 2022	08:45 AM - 09:18 AM in Room 129	Math 20/30	Allen, Kristi;	 0 / 35	Register	View	Walk-ins Allowed

4. Register for a Class: Simply click on the “Register” link next to a class name to register for the course. Using the example list on the last page, we will choose “Quiet Study Session” in the library (Room 149). Click “Register”. An “Add New Registration” window appears. Click the “Add” button. You have now registered in the session.



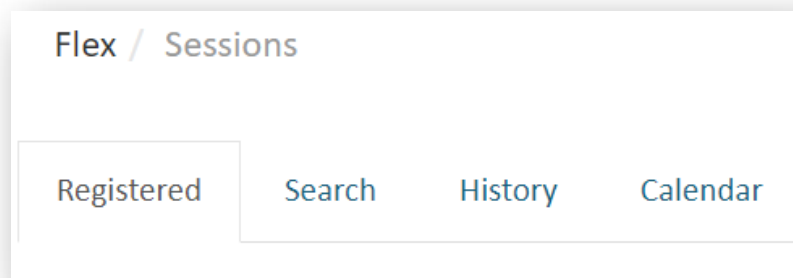
Add New Registration

Comment

Comment

Add Cancel

5. A parent or their student can add extra sessions over the coming week(s). As an example, we have selected a number of sessions in the previous list of what a student can sign up for. You can view all sessions that you have registered for anytime by clicking on the “Registered” tab. Don’t forget, that your child’s teacher(s) may be signing your child up for sessions as well. Click on the “Registered” tab.








Flex / Sessions




Registered Search History Calendar

6. View Your Registrations: These are the sessions the parent (or student) has signed up for.

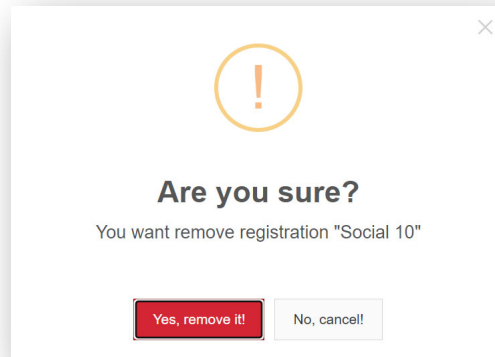
☐ Student Registrations

Date ☐	Block	Title	Teachers	Status	Series	Registration	Detail
Thursday October 20, 2022	08:45 AM - 09:18 AM in Room 149	Quiet Study - 149	Spinney, Michael; Janele,...	 32 / 45		Drop Registration	View Walk-ins Allowed
Friday October 21, 2022	08:45 AM - 09:18 AM in Room SGYM	Open Gym	Ilg, Lana; Hebert, Charle...	 13 / 50		Drop Registration	View
Monday October 24, 2022	08:45 AM - 09:18 AM in Room 164	Social 10	Cox, Melissa;	 1 / 35		Drop Registration	View Walk-ins Allowed
Tuesday October 25, 2022	08:45 AM - 09:18 AM in Room 147	Math 10	Flynn, Mark;	 2 / 35		Drop Registration	View Walk-ins Allowed
Wednesday October 26, 2022	08:45 AM - 09:18 AM in Room 147	Independent Study	Kijewski, Kelly;	 1 / 35		Drop Registration	View Walk-ins Allowed

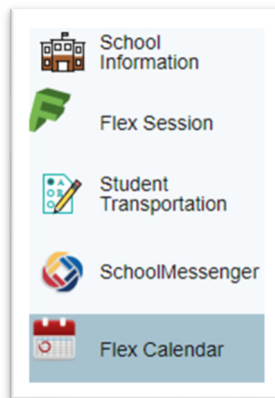
7. Dropping a Registration: If you change your mind and decide to drop a registration, click the “Drop Registration” link next to the session.

Date ☐	Block	Title	Teachers	Status	Series	Registration	Detail
Monday October 24, 2022	08:45 AM - 09:18 AM in Room 164	Social 10	Cox, Melissa;	 1 / 35		Drop Registration	View Walk-ins Allowed
Tuesday October 25, 2022	08:45 AM - 09:18 AM in Room 147	Math 10	Flynn, Mark;	 3 / 35		Drop Registration	View Walk-ins Allowed
Wednesday	08:45 AM -	Independent	Kijewski,	 28 /		Drop	View Walk-ins

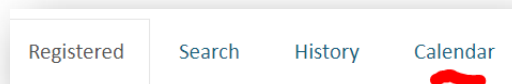
A window will appear asking you if you want to drop the registration. Click “Yes, Remove It”.



8. View the Flex Calendar: Once you’ve chosen sessions, you can view your selections in the Flex Calendar. There are two ways to view the calendar. Click “Flex Calendar” on the left-hand side of your screen in PowerSchool.



Or, click on the “Calendar” tab in the Flex program.



You can view the calendar by day, week or month. The calendar below shows a weekly schedule.

Flex Calendar

My Flex Calendar

Today < > Oct 23 – 29, 2022 Month Week Day

	Mon 10/24	Tue 10/25	Wed 10/26	Thu 10/27	Fri 10/28
6am					
7am					
8am					
9am		8:45 - Math 10 [Room:147] Session Type: Flex	8:45 - Independent Study [Room:147] Session Type: Flex		
10am					
11am					