Using Maplewood ConnectED

Wetaskiwin Composite High School

WCHS uses a program called Maplewood ConnectED to report student marks, attendance, timetables and transcripts. Use either the main campus link or off campus link, depending on your school placement. These links can always be found on our school web site at www.wetaskiwincomp.ca.

Main Campus: https://hosting.maplewood.com/AB/WRPS/WC/Students/viewer/Login/Login.aspx
Off Campus: https://hosting.maplewood.com/AB/WRPS/WO/Students/viewer/Login/Login.aspx
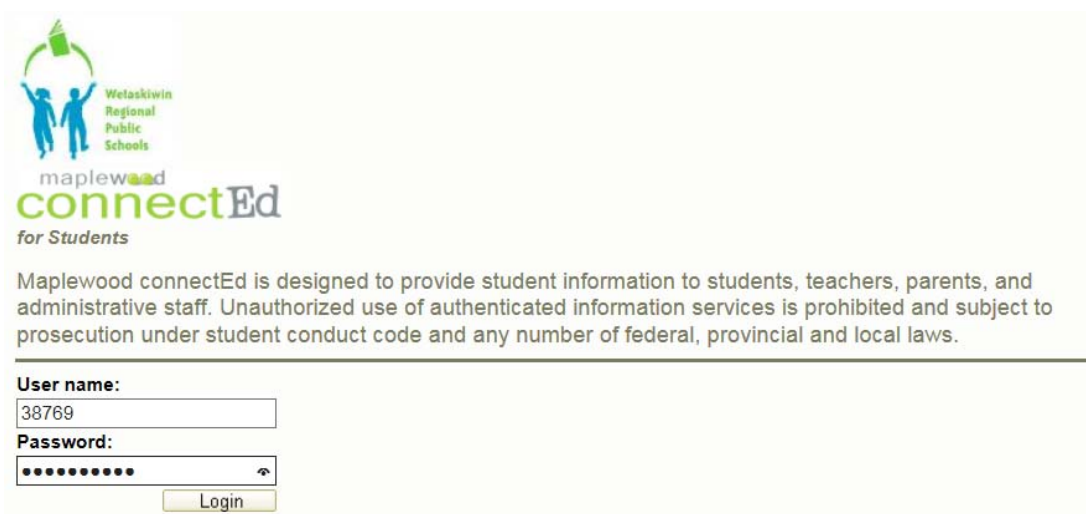
Part A: Logging In for the First Time

In order to obtain a User ID and password, please call or drop by our office during regular school hours. Each parent and student will receive a specific ID and password that can be used to access student information.

1. Go to the Maplewood login screen
2. Type your user ID and password exactly as it appears on your information sheet (student IDs consist of a 5-digit number; parent IDs consist of an initial and last name, for example: *j.smith*)

3. The first time you log in, you will be forced to change your password (6-12 characters in length).
4. You will also be asked to create a hint question and answer in case you need to reset your password in the future.
5. Click "Save" to continue using Maplewood ConnectED

Maplewood ConnectEd

Change Password
Your password has expired and needs to be changed.

Enter new password:	••••••
Confirm new password:	••••••

Password Retrieval Hint

Hint question:	What was the name of my first pet?
Hint answer:	rover

Save   Cancel

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Part B: The Maplewood ConnectED Display

When you log into Maplewood for the first time, a number of tabs at the top of the page can be viewed. Also basic information such as student name, courses and attendance for each course is dispalyed.
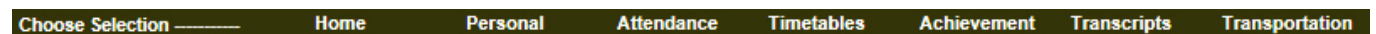

Courses   Tabs

Attendance

The tabs offer a great deal of information.

1. Personal – personal information, addresses, telephone numbers, etc.
2. Attendance – displays unexcused absences and lates for each class of a school day
3. Timetable – displays a student's timetable
4. Achievement – displays overall course marks and individual marks for assignments, tests, etc.
5. Transcripts – displays the courses that a student has completed to date at the start of Grade 10, and the courses that are left to complete for graduation
6. Transportation – displays bussing information, if available

Part C: Course Grades and Individual Marks

1. Find course grades by clicking on the "Achievement" tab. Click "Marks and Comments".
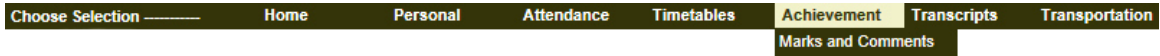
2. Choose a course from the pull-down menu.

Course

Grade

S1 R1 – Semester 1, Report 1
S1 R2 – Semester 1, Report 2
S1 Final – Semester 1, Final Mark

3. Display assignment marks, quizzes and test scores

Click grid icon to display marks

4. Scores can be displayed by week, month, or year.

Click on the pull-button button and select "This Year" to display all marks for the semester.

5. Marks for the course are displayed.

Categories / Item	Mark	Date	Weight - Denom.
Unit Exams	36.764		50 - /50
Unit #1 exam	37.5	Sep 17, 2013	51 - /51
Quizzes	7.3016		10 - /10
Chapter 1 quiz	19.5	Sep 17, 2013	32 - /32
Naming Quiz	9.5	Sep 17, 2013	12 - /12
Bonding Quiz #1	18	Sep 27, 2013	19 - /19
Assignments/Labs	5.6034		10 - /10
Periodic Table	10	Sep 17, 2013	10 - /10
Lesson #2	11	Sep 27, 2013	16 - /16
Modelling lab	9.5	Sep 27, 2013	10 - /10
Predicting Shapes	2	Sep 27, 2013	12 - /12
Lab exercise	0	Sep 27, 2013	10 - /10
Final		Sep 17, 2013	30 - /30

S1 R1 - Mark

Date Range: This year

Generate Report

Example: For "Unit #1 Exam" the student received a mark of 37.5 out of 51 points. This results in a mark of 74% (37.5 ÷ 51).

6. Click on the "Generate Report" button at the top right corner of this window to create a marks report that you can print.

Part D: Attendance

1. To view the overall history of a student's attendance, click "Attendance" and "History".

2. Unexcused absences will be displayed in red, and lates will be displayed in yellow.

Attendance History   Print Register   Print Per Att.

Date	Per. 1	Per. 2	Per. 3	Per. 4
Wednesday, September 4 Day 2	SCN2796a Present	CON2000b Present	MEC2001a Present	MAT2791b Late
Friday, September 6 Day 2	SCN2796a Present	CON2000b Present	MEC2001a Absent	MAT2791b Late
Monday, September 9 Day 1	SCN2796a Present	CON2000b Present	MEC2001a Absent	MAT2791b Present

Part E: Resetting Your Password

If you forget your password, please call the school at 780-352-2295 to request a password reset.